

The July 9th, 2025 Town of Tioga board meeting was brought to order at 6:00pm.

Present were Councilman Drew Griffin, Councilman Nicholas Schoonover, Councilman Paul Welch and Councilman Robert Strong with Supervisor Douglas Chrzanowski presiding.

Also present was Highway Superintendent Russell Story, Court Clerk Krista Story, DCO Tammy Godfrey, Town Constable Jerry Pierce, Planning Board Member Sean Strong and Kris Morris.

Councilman Strong made the motion to approve the June 2025 board minutes as presented, Councilman Welch seconded, carried.

Councilman Griffin made the motion to accept the May 2025 Planning Board minutes as presented, Councilman Schoonover seconded, carried.

Update from Superintendent Story:

- Paving has been completed and chip sealing should be completed next week weather permitting.
- Working on dirt roads
- DOT is requesting construction plans and bridge specs for Evelien Hill Bridge replacement; Hunt is helping us with this matter. The bridge is scheduled to be delivered the week of August 4th.
- Requesting Dave Stinard's Summer mowing rate to be increased to \$20.00 from the current \$16.66 he receives to match the increased rate of Summer mowing from the June 10th meeting.

Councilman Strong made the motion to increase Dave Stinard's Summer mowing rate to \$20.00 retro active to June 10th, Councilman Griffin seconded, carried.

Roll call vote:

Councilman Strong – Aye

Councilman Welch – Aye

Councilman Griffin – Aye

Councilman Schoonover – Aye

- Received three quotes for a new chipper that is immediately needed for the Town, SEI Stephenson Equipment, INC quoted \$63,184.50, Tracey Road quoted \$63,454.25 and Kleis Equipment quoted \$54,107.20 all comparable machines.

Councilman Strong made the motion to accept the low bid from Kleis Equipment for the purchase of a chipper in the amount quoted of \$54,107.20, Councilman Schoonover seconded, carried.

Roll call vote:

Councilman Strong – Aye

Councilman Welch – Aye

Councilman Griffin – Aye

Councilman Schoonover – Aye

Councilman Strong made the motion to approve Resolution #7-2025 as presented, Councilman Schoonover seconded, carried.

Roll call vote:

Councilman Strong – Aye

Councilman Welch – Aye

Councilman Griffin – Aye

Councilman Schoonover – Aye

RESOLUTION #7-2025

**RESOLUTION TO TRANSFER \$54,107.20 FROM HIGHWAY NYCLASS ACCOUNT INTO DA5130.2
MACHINERY EQUIPMENT LINE TO FUND EMERGENCY REPLACEMENT OF A CHIPPER**

WHEREAS, the Town of Tioga Town Board seeks to transfer \$54,107.20 from Highway NYCLASS account into DA5130.2 Machinery Equipment to fund emergency replacement of a chipper and,

WHEREAS, the Town of Tioga Board approves the transfer of \$54,107.20 from Highway NYCLASS account into the DA5130.2 Machinery Equipment for the purpose of funding the emergency replacement of a chipper and,

NOW THEREFORE, the Town of Tioga approves the transfer of \$54,107.20 from the Highway NYCLASS account into DA5130.2 Machinery Equipment line to fund emergency replacement a motion made by Councilman Strong and seconded by Councilman Schoonover at the July 8, 2025 Town Board Meeting.

Councilman Griffin made the motion to approve the June reports as presented, Councilman Strong seconded, carried.

Highway Superintendent Russell Story is requesting the Board discontinuance of Ayres Road with the following Order of Discontinuance (Resolution #8-2025) in the Town of Tioga.

RESOLUTION #8-2025

**ORDER OF THE TOWN OF TIOGA HIGHWAY SUPERINTENDENT PURSUANT TO NEW YORK STATE
HIGHWAY LAW §171**

IN THE MATTER OF THE
DISCONTINUANCE OF AYRES ROAD IN THE
TOWN OF TIOGA, TIOGA COUNTY, NEW YORK

WHEREAS, by requests from F.S. Lopke Contracting, INC., Stronghaven Properties LLC, and JAME Enterprises (the "Requesters") for a discontinuance of Ayres Road, a Town highway in the Town of Tioga; and

WHEREAS, there is attached to said requests a release from all damages executed by Requesters, the record owners of all the lands taken or affected by the discontinuance applied for therein, and of all of the lands through which the said portion of the highway sought to be discontinued passes, or to which it is adjacent; and

WHEREAS, there is also attached to said application to consent to said discontinuance of a majority of the members of the Town Board of said Town; and

WHEREAS, it appears that traffic on the said Town highway for which the requesters seek discontinuance is generally limited to the Requesters herein; and

WHEREAS, it further appears that the Requesters are the only persons or entities owning any land abutting on or adjacent to the said Town highway sought to be discontinued, and that no claim for damages are made; and

NOW, THEREFORE, in accordance with the power and discretion vested in me by Section §171 of the New York State Highway Law, and after due deliberation of the matter, I hereby determine that Ayres Road for which Requesters seek discontinuance has become useless as a public thoroughfare; and it is hereby

ORDERED, that said Town highway as hereinafter described, be and the same hereby is, discontinued.

Councilman Welch made the motion to approve the Order of Discontinuance of Ayres Road (Resolution #8-2025) as presented, Councilman Schoonover seconded, carried.

Roll call vote:

Councilman Strong – Aye

Councilman Welch – Aye

Councilman Griffin – Aye

Councilman Schoonover – Aye

Privilege of the Floor:

Court Clerk Krista Story presented an application requesting the Board’s permission to apply for the 2025-2026 JCAP Grant for the court room for a commercial shredder for the amount not to exceed \$3,500.00 due to massive court records that can be destroyed.

Councilman Schoonover made the motion to adopt Resolution #9-2025 as presented for authorization the Town of Tioga Justice Court to apply for the 2025-2026 Justice Court Assistance Program Grant (JCAP), Councilman Griffin seconded, carried.

Roll Vote:

Councilman Strong – Aye

Councilman Welch – Aye

Councilman Schoonover – Aye

Councilman Griffin – Aye

RESOLUTION #9-2025

AUTHORIZING THE TOWN OF TIOGA JUSTICE COURT TO APPLY FOR THE 2025-2026 JUSTICE COURT ASSISTANCE PROGRAM GRANT (JCAP)

WHEREAS, the State of New York in 1999 established the Justice Court Assistance Program (JCAP) Grant in order to provide State assistance to Town and Village Courts, and

WHEREAS, the Board of the Town of Tioga had determined that participation in the JCAP Grant application is desirable, and is in the public interest, and

WHEREAS, the maximum JCAP award is \$30,000.00 and may be used for a variety of purposes, including office and security equipment, furniture, renovations, and

NOW THEREFORE BE IT RESOLVED that the Board of the Town of Tioga authorizes the Town of Tioga Town Court to apply for a JCAP grant in the 2025-26 grant cycle up to \$3500.00.

Supervisor Chrzanowski and Councilman Griffin met with the Greater Tompkins County Health Care Consortium to discuss 2026 rates and to see what are options are to maximize the benefits for the Town and employees. This matter will be discussed more at length as budget season approaches.

Councilman Griffin stated that there are massive potholes between the Town and Owego on State Route 17C that need to be addressed.

Superintendent Story will bring this to the State's attention.

Councilman Griffin made the motion to pay the General Fund in the amount of \$13,314.16, Councilman Welch seconded, carried.

Councilman Welch made the motion to pay the Highway Fund in the amount of \$484,296.32, Councilman Griffin seconded, carried.

Councilman Griffin made the motion to pay the Bridge Capital Project in the amount of \$13,946.35 Councilman Schoonover seconded, carried.

Supervisor Chrzanowski made the motion to adjourn the regular meeting at 6:28pm and open an executive session, Councilman Strong seconded, carried.

Councilman Strong made the motion to close the executive session at 6:43pm, Councilman Griffin seconded, carried.

Tiffany Middendorf
Tioga Town Clerk