

The December 12th, 2023 Town of Tioga board meeting was brought to order at 7:00pm. Present were Councilman Drew Griffin, Councilman Gerald Hyatt with Deputy Supervisor Robert Strong presiding.

Also present was Highway Superintendent Russell Story, Krista Story, REAP Rep Pat Hanson, Melanie Sinsabaugh, Code Enforcer Doug Chrzanowski and Grace Merrill from the Broome County Health Department.

Councilman Griffin made the motion to approve the November 14th, 2023 board minutes as presented, Councilman Hyatt seconded, carried.

Councilman Griffin made the motion to approve the December 6th, 2023 special meeting board minutes as presented, Councilman Hyatt seconded, carried.

Councilman Griffin made the motion to accept the October Planning board minutes as presented, Councilman Hyatt seconded, carried.

Update from Superintendent Story:

- Taking care of many fallen trees
- Restocked on sand snow
- Got the SLA signed and returned to the DOT for the Diamond Valley Bridge
- Talking with First Net for our Town cell phones that would save money for the Town from what we are paying AT&T currently.
- Received the new roller and ordered the arm mower but it is 10 weeks backordered.

Councilman Griffin made the motion to accept the November reports as presented, Councilman Hyatt seconded, carried.

Grace Merrill from the Broome County Health Department presented the Board with information about signage for the Town Hall and Ransom Park regarding a tobacco-free policy. Ms. Merrill stated the Town would need to adopt a Tobacco-Free Policy and she could assist in helping with this program.

Deputy Supervisor Strong made the motion to work with Grace Merrill and the Broome County Health Department on the Tobacco-Free Policy, Councilman Griffin seconded, carried.

Roll call vote:

Councilman Hyatt – Aye

Deputy Supervisor Strong – Aye

Councilman Griffin – Aye

Councilman Welch – Absent

Dog control was discussed regarding appointing Rick Kie as Dog Control Officer if he is still interested effective January 1st, 2024.

Councilman Griffin made the motion to appoint Rick Kie as Town of Tioga Dog Control Officer effective January 1st, 2024 if he is still interested with the condition of six months probationary period with evaluation at that time and that he provide the Board with monthly reports, Councilman Hyatt seconded, carried.

Roll call vote:

Councilman Hyatt – Aye

Deputy Supervisor Strong – Aye

Councilman Griffin – Aye

Councilman Welch – Absent

The Town Clerk will contact him to see if he would like to accept the position.

Melanie Sinsabaugh met with the Board regarding the Bookkeeper position at the Town. She has been a Municipal Bookkeeper for 19 years and works at multiple towns at this position.

Councilman Griffin made the motion to appoint Melanie Sinsabaugh as the Town Bookkeeper effective immediately, Councilman Hyatt seconded, carried.

Roll call vote:

Councilman Hyatt – Aye

Deputy Supervisor Strong – Aye

Councilman Griffin – Aye

Councilman Welch – Absent

Late fee penalties for late permits for Mobile Home Parks, Garbage/Refuse and Junkyards was discussed. Code Enforcer Chrzanowski stated that there is a late penalty fine already established for \$100 for Junkyards and \$250-\$500 in fines for Garbage/Refuse.

The Planning Board will review the Mobile Home Park Local Law regarding late fee penalties/fines and let the Board know of its findings at the January 2024 meeting.

Councilman Griffin made the motion to hold the end of the year meeting on Thursday, December 28th at noon, Councilman Hyatt seconded, carried.

Roll call vote:

Councilman Hyatt – Aye

Deputy Supervisor Strong – Aye

Councilman Griffin – Aye

Councilman Welch – Absent

Councilman Hyatt made the motion to amend General Fund Abstract #11 for the amount of \$33,470.46, Councilman Griffin seconded, carried.

Councilman Griffin made the motion to pay the General Fund bills in the amount of \$35,423.30, Councilman Hyatt seconded, carried.

Councilman Hyatt made the motion to pay the Highway Fund bills in the amount of \$84,453.15, Councilman Griffin seconded, carried.

Councilman Griffin made the motion to adjourn at 7:50pm, Councilman Hyatt seconded, carried.

Tiffany Middendorf

Tioga Town Clerk