

The April 12th, 2022 Town of Tioga Board Meeting was brought to order at 7:05pm. Present were Councilman Robert Strong, Councilman Gerald Hyatt, Councilman Drew Griffin, Councilman Paul Welch with Supervisor Lewis Zorn presiding.

Also present were REAP representative Pat Hansen and Miranda Fisher.

Councilman Strong made the motion to accept the March 2022 Town Board minutes as presented, Councilman Hyatt seconded, carried.

Councilman Strong made the motion to accept the March Planning Board minutes as presented, Councilman Griffin seconded, carried.

Councilman Strong made the motion to accept the reports as given, Councilman Hyatt seconded, carried.

Written update from Highway Superintendent Story:

- New mower is here and has been added to the insurance
- Changed a few pipes out
- Priced two rollers from Tracy's. One is \$52,900 and other is \$110,000. Both are 84" drum
- What do you want to do about a truck? Price is \$229,000 but that price will not be locked down. Even if ordered today truck will be two years out

Councilman Griffin made the motion for the Highway Superintendent to send a written copy to the Town Clerk by noon of the day of monthly board meeting, Councilman Strong seconded, carried.

Roll Vote:

Councilman Hyatt – Aye

Councilman Strong – Aye

Councilman Griffin – Aye

Councilman Welch – Aye

The Board suggested storing the gravel on the intersection of Glenmary Dr. and Goodrich Rd. that we receive from the DEC project in the Owego Creek.

Councilman Griffin made the motion to have Superintendent Story explore all the options for purchasing a new 10 wheeler truck, Councilman Welch seconded, carried.

Councilman Strong stated that Armond Vrooman notified him that we need a new water pump at Ransom Park and that he is replacing it. Mr. Vrooman also stated that there had been some vandalism at the ballfield bathrooms at the park.

Councilman Strong made the motion to have the 4H group, Animal Aholics, perform Spring cleaning at Ransom Park to help their community, Councilman Griffin seconded, carried.

Roll Vote:

Councilman Hyatt – Aye

Councilman Strong – Aye

Councilman Griffin – Aye

Councilman Welch – Aye

Councilman Hyatt made the motion to change tire limit for the tire drive in June from 24 limit from previous year's 16 limit per resident, Councilman Griffin seconded, carried.

Roll Vote:

Councilman Hyatt – Aye	Councilman Strong – Aye
Councilman Griffin – Aye	Councilman Welch – Aye

Councilman Strong made the motion to accept and sign the electronics drive agreement for June 3rd & 4th, Councilman Hyatt seconded, carried.

Roll Vote:

Councilman Hyatt – Aye	Councilman Strong – Aye
Councilman Griffin – Aye	Councilman Welch – Aye

Councilman Hyatt made the motion to approve changes made to Mobile Home Park Law 1989-#3, now updated to Local Law 2022-#4, and forwarded to the Town Attorney for review, Councilman Griffin seconded, carried.

Roll Vote:

Councilman Hyatt – Aye	Councilman Strong – Aye
Councilman Griffin – Aye	Councilman Welch – Aye

Councilman Strong made the motion to appoint Miranda Fisher to the Planning Board, effective immediately, Councilman Griffin seconded, carried.

Roll Vote:

Councilman Hyatt – Aye	Councilman Strong – Aye
Councilman Griffin – Aye	Councilman Welch – Aye

Councilman Hyatt made the motion to approve the Town of Tioga updated procurement policy, Councilman Griffin seconded, carried.

Roll Vote:

Councilman Hyatt – Aye	Councilman Strong – Aye
Councilman Griffin – Aye	Councilman Welch – Aye

RESOLUTION #8-2022

Town of Tioga Procurement policy

WHEREAS, New York State General Municipal Law (“NYS GML”), Section 104-b, requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of General Municipal Law, Section 103, or any other law, and

WHEREAS, the Town of Tioga, both by Ordinances and by departmental policies and procedures, has a long established framework for the procurement of goods and services; and

WHEREAS, it is desirable to have said policies and procedures embodied in one document; and

WHEREAS, comments have been solicited from those officers of the Town of Tioga involved with procurement; and

WHEREAS, the Procurement Policies and Procedures of the Town of Tioga were most recently adopted by the Town Board on April 9, 2013, by Resolution; and

WHEREAS, it is the practice of the Town Board to review the procurement policies and procedures from time to time as the Town Board deems appropriate or necessary, and NYS GML Section 104(b), requires every municipality to annually review its procurement policies and procedures,

NOW, THEREFORE, BE IT RESOLVED, that the Town of Tioga does hereby adopt the following procurement policies and procedures:

Highway Department can spend up to \$10,000.00 without Town Board approval, and General Department can spend up to \$250.00 without Town Board approval

This foregoing resolution was declared adopted after a poll of its members of the Town Board, the vote was recorded as follows on April 12th, 2022:

Roll Vote:

Councilman Strong: Aye

Councilman Welch: Aye

Councilman Hyatt: Aye

Councilman Griffin: Aye

Councilman Strong made the motion to purchase the clock and plaque to recognize Robert Klossner for his dedication to the Town, Councilman Hyatt seconded, carried.

Roll Vote:

Councilman Strong: Aye

Councilman Welch: Aye

Councilman Hyatt: Aye

Councilman Griffin: Aye

The copier lease is up at the end of May and different options were discussed. Councilman Griffin will be supplying the Town Clerk with information on different companies we could use.

Councilman Strong made the motion to authorize the Town Clerk to obtain a copier agreement as long as it stays within the current comparable rate, Councilman Griffin seconded, carried.

Roll Vote:

Councilman Strong: Aye

Councilman Welch: Aye

Councilman Hyatt: Aye

Councilman Griffin: Aye

Councilman Hyatt made the motion to pay the Highway Fund in the amount of \$57,818.77, Councilman Welch seconded, carried.

Councilman Strong made the motion to pay the General Fund in the amount of \$39,984.70, Councilman Hyatt seconded, carried.

Councilman Griffin made the motion to adjourn at 8:05pm, Councilman Welch seconded, carried.

Tiffany Middendorf
Tioga Town Clerk